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CONFIDENTIAL

5-4070

2 April 1954

MEMORANDUM FOR: [ ]

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SUBJECT : Archiving of [ ] Teleconference Material

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1. In connection with [ ] request that a decision be rendered as to whether copies of the teleconference material be archived, I have made inquiries and report the following:

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(a) [ ] stated that his Division did not desire that copies of the teleconference be reproduced and distributed insofar as EE was concerned.

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(b) [ ] informed me that it was his personal feeling that the decision as to whether this teleconference material should be archived was one which could probably be decided in that office and that there was probably no need for archiving such material. However, he did agree that the matter should be presented to the CIA Records Officer for discussion and final decision.

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(c) [ ] in CIA Records Office, [ ] told me that without reading the material it would be his decision that it be archived in its original form and did not need to be microfilmed. He also concurred in the thought that the matter should be officially referred to the CIA Records Office and that following discussions with the appropriate people a decision be made as to the proper disposition of the material.

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2. Since there is no desire on the part of any of the recipients of the teleconference material that it be reproduced and distributed and since from my brief reading of several telecons there is no justification for reproducing and distributing, I recommend that:

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(a)  refer the matter to CIA Records Office for decision and,

(b) The material not be reproduced and distributed within Headquarters.

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✓ Cable Secretary

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